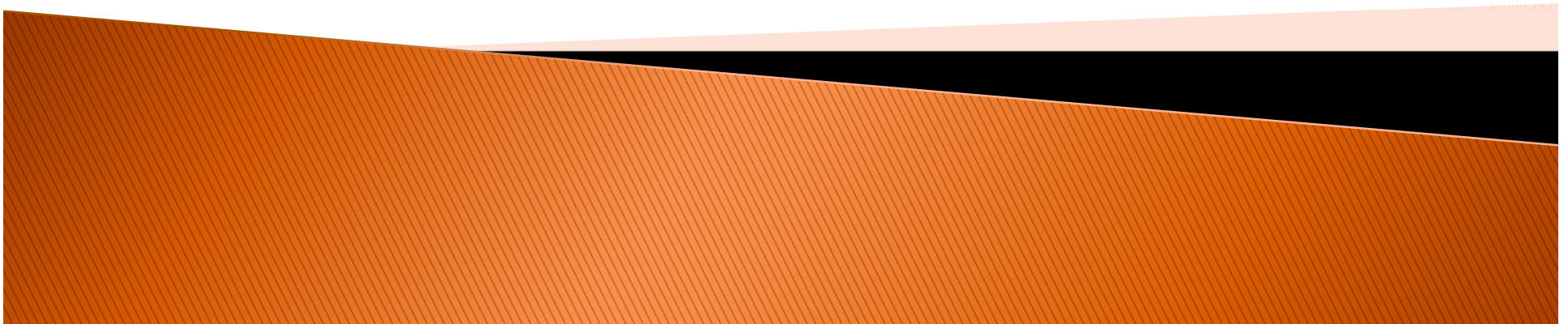


Step-by-step process for preparation and submission of incident reports



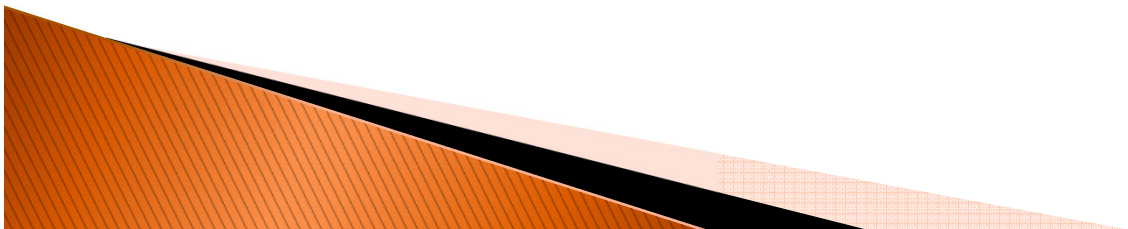
Documenting abuses

- ▶ Trained individuals inside Vietnam document abuses and verify relevant information, and carefully note what information can be used publically and what is confidential.
- ▶ Experienced and knowledgeable coach, based inside or outside of Vietnam:
 - reviews the information provided
 - verifies it with independent sources
 - obtains additional information if necessary



Compiling report

- ▶ Experienced coach compiles the report in accordance with the standard format
- ▶ Members of a Research Committee based outside of Vietnam:
 - review the draft report for consistency
 - solicit additional information if needed
 - make editorial modifications as appropriate
 - translate the final draft into English



Submission of report

- ▶ A designated organization based outside of Vietnam submits the report to the UN Special Rapporteur and conducts follow-ups
- ▶ The designated organization also looks into other possible advocacy channels including foreign governments
- ▶ Reports that do not contain sensitive personal information are posted at <http://dvov.org/religious-freedom/>



- ▶ Interested in future training or having information on abuses to report, contact:

wg-FoRB-VN@gmail.com

