

DEPARTMENT OF HEALTH & HUMAN SERVICES

Office of the
Regional Director

Region VIII
Federal Office Building
1961 Stout Street
Denver CO 80294
Contracts Office, #1014

November 16, 1987

Le Xuan Khoa, President
Indochina Resource Action Center
1118 Twenty Second Street, N.W.
Suite 300
Washington, D.C. 20037

Dear Dr. Khoa:

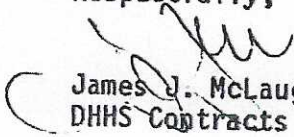
The Office of Refugee Resettlement, Washington, D.C., has recently requested Region VIII's assistance in implementing a contract for technical assistance to refugee mutual assistance associations (MAAs). Since Region VIII currently has a contract with IRAC (Contract 180-86-C-0008) for similar services, ORR Headquarters would like to supplement this contract to provide for their activities.

Headquarter's primary goal is to meet the information needs of the MAAs; specifically, (1) to disseminate information to support MAA's special needs for knowledge of funding and training resources through a monthly resource bulletin, and (2) to develop and disseminate a practitioners' handbook on resource development. A detailed Statement of Work (Training and Funding Resources for Mutual Assistance Associations) is attached for your consideration and review.

If you feel that you have the staff capability to absorb this additional T/A activity, please prepare a cost proposal for this additional effort and return it to this office at the earliest possible time. Mr. Vo Van Ha would continue as Project Officer for this additional effort as well as the basic contract.

If you should have any questions concerning this additional T/A, please contact either Ha or me.

Respectfully,


James J. McLaughlin
DHHS Contracts Officer

